|  |  |
| --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Building Appeals Board*Building Act 1993* |
| **All fields are required**   |
| Property Details |
| Location code |  | LTO number |  | **Lot number** |  |
| Property Address |  |
| Registered Owner/s |  |
| Grounds for Appeal (Tick which is applicable) |
|  | **Appeal in relation to a dispute about the effect of the Regulations** (as defined in the *Building Act* *1993*) **or the manner in which the Regulations are to be or have been complied with** |
|  | **Appeal against a decision of a Building Certifier or the Director made under Part 8 of the *Building Act 1993***  |
|  | **Appeal against an Emergency Order issued by the Director - section 104 of the *Building Act 1993*** |
|  | **Appeal against a Building Order issued by the Director or Building Certifier - section 124 of the *Building Act 1993*** |
|  | **Appeal in relation to a dispute about the construction of a party wall or the expenses to be borne by the owners of premises separated by a party wall in relation to any such construction** |
|  | **Appeal against a Building Certifier’s or the Director’s determination (protection of adjoining property) - section 82 of the *Building Act 1993*** |

|  |
| --- |
| Applicant |
| Name of Applicant |  |
| Postal Address |  |
| Phone Number |  | Mobile Number |  |
| Email  |  |
| Other Parties  |
| Name |  |
| Postal Address |  |
| Phone Number |  | Mobile Number |  |
| Email |  |
| Other Parties (Continued) |
| Name |  |
| Postal Address |  |
| Phone Number |  | Mobile Number |  |
| Email |  |
| **Notification to other party:** Pursuant to Regulation 26A of the *Building Regulations 1993* the applicant **MUST** serve a copy of this appeal on the other party to the appeal within 2 days of lodging the appeal. |

|  |
| --- |
| Declaration |
| I hereby make application to appeal a matter, details of which are listed above.Signed Applicant: Date:  |
| Print Name: |
|

|  |
| --- |
|  |
| **PRIVACY**  |
| The Building Appeals Board respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the [*Northern Territory Information Act 2002*](https://legislation.nt.gov.au/en/Legislation/INFORMATION-ACT-2002).The information you provide will be accessible to the Building Appeals Board and will only be used to determine an application in accordance with the *Building Act 1993*. You may request access to the personal information we hold about you.For more information please contact the Registrar, Building Appeals Board on 08 8999 8945. |

 |
| Payment of Fees |
| For current fees and charges information, please refer to the relevant schedule of fees online at https://bab.nt.gov.au |
| A fee is payable on lodgement of this application. Payment can be made by:* Cash or Card (in person only – please see further below) or
* Request an invoice at bas.files@nt.gov.au
 |
| Attachments |
| This appeal must be accompanied by:1. Details of the nature of the appeal or dispute.
2. Supporting reasons for the appeal.
3. Other relevant information where appropriate (e.g. photographs, comments, reports, plans and drawings etc.)

All Drawings must clearly identify the subject of the appeal and also show all new and existing building work(s). |

|  |
| --- |
| How to submitThe completed form, attachments and evidence of fee payment should be addressed to The Registrar, Building Appeals Board via email **bas.policy@nt.gov.au**OR**POSTED TO** OR **LODGED IN PERSON** (Monday to Friday 8:00AM – 4:00PM)The Registrar DARWIN Building Appeals Board Level 1, Energy HouseGPO Box 1680 18-20 Cavenagh Street, Darwin, NT 0800Darwin NT 0801 KATHERINE  First Floor, Government Centre 5 First Street, Katherine, NT 0850 TENNANT CREEK 33 Leichhardt Street, Tennant Creek, NT 0860 |
| End of form |